

ASLAN COMPUTER SYSTEMS

2016-03 - HOW TO BENEFIT WITH OFFICE 365



News Feature

How to Benefit with Office 365

Microsoft designed Office 365 to elevate employee interaction and productivity. With Office 365, people have a familiar work environment on any device and wherever they are.

Benefits of Office 365 include:

- 24/7 phone and web support.
- Higher security.
- With cloud storage you can access your information from anywhere.
- It is easy to transfer licenses to new devices.
- It is easy to add or remove licenses.
- Each person can install Office 365 applications on up to 5 devices.
- Subscription includes software updates and upgrades – no hidden costs.
- Centralized License Management. Companies keep ownership, even if employees install applications on their personal computers. If an employee leaves, the company can still transfer the license to another employee.

Office 365 uses Cloud Computing and Software as a Service (SAAS). Cloud computing means that it uses the Internet. SAAS means that it you buy it as a subscription, so you

can pay by the month. You create your Office 365 subscription by choosing from the available applications and services. Some of the applications and services that can be part of an Office 365 subscription are:

- **Office** includes Word, Excel, Publisher, OneNote, Outlook, PowerPoint
- **Office ProPlus** includes Word, Excel, Publisher, OneNote, Outlook, PowerPoint and Access
- **OneDrive** to store your documents and files in the cloud.
- **Exchange** Online to run your businesses email server in the cloud.
- **Yammer** to share information with coworkers in a social media setting.
- **Delve** to access information through unique search and discovery algorithms.
- **Skype for Business** for instant communication, online meetings and live training or information sessions.
- **Project** to manage business projects.
- **SharePoint** to provide central storage, tracking and access to company documents.
- **Sway** to create and share interactive reports, presentations, stories, etc.
- **Visio** to create flow charts and diagrams.

Let us advise you about how you can take advantage of Office 365 for your business. Call 780-437-9504

contact us now

By Rick Simon, Business Development Manager

See [Compare Office 365 for Business Plans](#) by Microsoft Office 365

Security Trends

Ransomware – Why it won't go away – How to protect yourself

Ransomware has been in the news recently. Some of our clients' computers were infected. New strains include Locky and Teslacrypt on Microsoft devices and KeRanger on Apple ones. KeRanger was the first instance of ransomware on Apple, which is significant in itself. Most ransomware targets Microsoft systems because more businesses use them. KeRanger only infected about 6500 devices before Apple plugged the vulnerability. We don't know how many paid the \$411 ransom, but the potential return for cyber criminals was more than \$2.6 million. The best way to protect yourself against

ransomware is to have backups of your data. If you have backups, you can use them to recover your files, instead of paying the ransom.

See [Apple Ransomware Attack Casts Light on a Booming Shadow Industry](#) by Alex Webb, Bloomberg, msn.com

or [Mac Ransomware – Daily Security Byte EP. 226](#) by Corey Nachreiner, WatchGuard Security Center, watchguardsecuritycenter.com

Should Apple make it easy for FBI to hack your data?

The FBI wants Apple to provide a back-door to access data on an iPhone. They say they want to do it just for a phone owned by a terrorist. Apple is pushing back. They say that if they build a back door it will put your privacy in jeopardy. A back door, once built, could allow access to any iPhone by anyone who could get their hands on it. That would leave iPhones open for government surveillance or criminal activity. Are you in favor of relaxing security and privacy if it puts your private data at risk?

See [Privacy, patriotism or profits? Apple's fight with FBI goes deeper than iPhone encryption](#) by Byron Acohido, ThirdCertinty.com

This is Why People Fear the 'Internet of Things'

What if you bought an IP camera to secure your home or office? What if when you install that camera it starts broadcasting your videos far and wide? "The best part? It's all plug-and-play, no configuration necessary!"

See [This is Why People Fear the 'Internet of Things'](#) by Brian Krebs, KrebsonSecurity.com

New Technology

How amazing (and cool) would it be to walk with a dinosaur?

Our most popular social media content this month was about new technology. A virtual reality video showed a man walking with a dinosaur. This is two months after a reference

we gave you about experiencing Mars through VR. Maybe VR makes science more exciting. What do you think?

See [VR Will Make Science Even Cooler](#), by Barclay Ballard, ITProPortal.com



Question: Why did Microsoft create the Office 365 Platform?

The Short Answer: Microsoft designed Office 365 to elevate employee interaction and productivity. People need a familiar environment that always works. They should be able to work no matter when, where, or from what device, they choose. What if you could help a co-worker complete a task while waiting in line at the movie theatre. You wouldn't have to return to work. Your co-worker could send a quick instant message request through Skype. You could open a document from OneDrive on your smart phone to make a minor update. You would have corrected an error in a few minutes. Everything would be good and you would still get to go to the movie with your family or friends. Does it get any easier?

Copyright © 2015

If you think someone you know would appreciate and benefit from this, please forward it to them or SHARE it on:



If you received this from someone you know, and would like to see it on a regular basis,
please subscribe or follow us on:

